

Moving all your accounts to Athens Federal has never been easier!
Simply refer to the following guide to make your switch easy and convenient.
For assistance, please contact any of our customer service representatives at one
of our seven convenient locations. *We are here to help every step of the way!*



- To **close an account and transfer** any remaining funds, you may need:
 - Recent bank statements with your old account number(s)
 - New AFCB account number(s)
 - AFCB routing number: 264271183
 - Form #1** - Account Closing Notification (*provided by AFCB*)
 - Follow up to ensure all checks have cleared your old account
 - Double check maturity dates if transferring a Certificate of Deposit (CD) in order to avoid potential penalties.

- To **change your payroll or direct deposit**, you may need:
 - Recent bank statements with your old account number(s)
 - New AFCB account number(s)
 - AFCB routing number: 264271183
 - Form #2** - Direct Deposit Request (*provided by AFCB*)

- To **change your Social Security deposit**, you may need:
 - New AFCB account number(s)
 - AFCB routing number: 264271183
 - www.ssa.gov/deposit/howtosign.htm
Visit website above to change your deposit online or print out the government's Standard Form 1199A (*also available at AFCB*)

- To **change an automatic payment or withdrawal***, you may need:
 - Recent statement from vendor
 - New AFCB account number(s)
 - AFCB routing number: 264271183
 - Form #3** - Automatic Payment Request (*provided by AFCB*)
 - You may need to complete a separate form for each vendor that debits money from your account

*Athens Federal offers free **online banking** and **Bill Pay** - easy, stress-free ways to manage your account and control the timing of electronic payments.

- To discuss **transferring an existing loan**, you may need:
 - Recent loan statements with loan account information and balance remaining
 - Form #4** - Loan Transfer Worksheet (*provided by AFCB*)

- To **transfer a 401K** (or other retirement account), you may need:
 - Recent account statement(s)
 - Contact information for your employer or former employer
 - New AFCB account number(s)